



## Automatic Payment Program Authorization Form

In response to your request for information regarding our Automatic Payment Program, please find the enclosed Automatic Payment Program Authorization Form.

Please return the completed Automatic Payment Program Authorization Form with a voided check to:

**Secure Mail:**

P.O. Box 636005  
Littleton, CO 80163-6005

**Secure Fax:**

1-720-241-7218

In you have any questions, please contact Customer Care toll free at 1-800-315-4757, Monday through Friday, 6:00 a.m. until 6:00 p.m. MT. We accept calls from relay services on behalf of hearing impaired borrowers.

Sincerely,

Customer Support

**BANKRUPTCY NOTICE - IF YOU ARE A CUSTOMER IN BANKRUPTCY OR A CUSTOMER WHO HAS RECEIVED A BANKRUPTCY DISCHARGE OF THIS DEBT: PLEASE BE ADVISED THAT THIS NOTICE IS TO INFORM YOU OF THE STATUS OF THE MORTGAGE SECURED BY THE SUBJECT PROPERTY. THIS NOTICE CONSTITUTES NEITHER A DEMAND FOR PAYMENT NOR A NOTICE OF PERSONAL LIABILITY TO ANY RECIPIENT HEREOF, WHO MIGHT HAVE RECEIVED A DISCHARGE OF SUCH DEBT IN ACCORDANCE WITH APPLICABLE BANKRUPTCY LAWS OR WHO MIGHT BE SUBJECT TO THE AUTOMATIC STAY OF SECTION 362 OF THE UNITED STATES BANKRUPTCY CODE. IF YOU RECEIVED A DISCHARGE OF THE DEBT IN BANKRUPTCY, WE ARE AWARE THAT YOU HAVE NO PERSONAL OBLIGATION TO REPAY THE DEBT. WE RETAIN THE RIGHT TO ENFORCE THE LIEN AGAINST THE COLLATERAL PROPERTY, WHICH HAS NOT BEEN DISCHARGED IN YOUR BANKRUPTCY, IF ALLOWED BY LAW AND/OR CONTRACT. IF YOU HAVE QUESTIONS, PLEASE CONTACT US AT 1-800-306-6057.**

## Automatic Payment Program Authorization Form Please attach a voided check

Follow the steps below to enroll in one of our free Automatic Payment Programs.  
Your financial institution may assess a fee for this transaction.

### 1. Select the payment option that's most convenient for you.

Please check the appropriate box to mark your choice. The specified date must be within the applicable grace period. **If a payment date is not specified, or the loan is a Daily Simple Interest (DSI) loan, payments will be deducted on the loan due date. If the loan is a Home Equity Line of Credit (HELOC), ACH can only be drafted on the due date and for the exact amount billed for the current month. The amount may vary each month.**

*In order to enroll in Weekly, Biweekly, or Semimonthly ACH, the account must be prepaid one contractual month. The withdrawal start date must be at least 4 weeks prior to the account due date and the final draft must take place 2 days prior to the grace period.*

- DSI & HELOC loans are not eligible for Weekly, Biweekly, and Semimonthly ACH.

**Weekly:** One-quarter of the monthly payment will be withdrawn every week. In a year's time, 52 withdrawals will be made. **Withdrawal start date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Biweekly (every other week):** Half of the monthly payment amount will be withdrawn every other week. In a year's time, 26 withdrawals will be made. **Withdrawal start date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

*- Note: For Weekly or Biweekly payment options, the withdrawal start date must be Monday-Friday. The day of the week chosen, will remain the withdrawal day for the duration of the ACH enrollment.*

**Semimonthly (twice a month):** Each withdrawal will equal one-half of the total monthly payment due. In a year's time, 24 withdrawals will be made.

**Withdrawal start date & 1<sup>ST</sup> withdrawal date:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
**2<sup>ND</sup> withdrawal date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

*- Note: For the Semimonthly payment option: the withdrawal dates are selected by picking 2 dates during the month for the withdrawals to be made (i.e. 1<sup>st</sup> and 15<sup>th</sup>). The two dates selected will remain the withdrawal dates for the duration of the ACH enrollment. **Please Note** if one of the withdrawal dates is before the 5<sup>th</sup>, the other withdrawal date cannot be after the 28<sup>th</sup>.*

**Monthly:** The monthly payment amount will be withdrawn on the date that is most convenient for you, or the monthly due date. **Withdrawal start date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

All withdrawals will include principal, interest and applicable tax and insurance payments.

***If you have opted to enroll in either the Weekly or Biweekly payment options, please note that every 13<sup>th</sup> payment will be applied as a principal reduction. The remaining payments and Semimonthly payment option payments, will remain in the suspense account until there is enough to satisfy a contractual payment.***

### 2. Specify additional amounts, if any (in addition to the monthly payment).

You can choose to have additional funds deducted and applied towards principal, reducing the outstanding principal balance (*monthly limit \$9,999.99*).

Yes. Please add an additional \$\_\_\_\_\_ per month to be applied towards the principal balance.

You may also choose to have additional funds deducted and applied towards escrow, reducing the outstanding escrow advance balance (if applicable) (*monthly limit \$1,000.00*).

Yes. Please add an additional \$\_\_\_\_\_ per month to be applied towards the escrow account.

3. Total Monthly Contractual Payment **plus** any additional amounts specified above: \$\_\_\_\_\_

8742 Lucent Blvd., Suite 300, Highlands Ranch, CO 80129

[www.SLS.net](http://www.SLS.net)

Specialized Loan Servicing LLC NMLS ID 2168

Name:			Street Address:		
City:	State:	Zip Code:	Loan Number:		
Daytime Phone Number:			Evening Phone Number:		
Bank/Fin. Institution Name:		Phone Number:		City:	State:
Routing Number:		Account Number:		Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings	

I hereby authorize the mortgage servicer to initiate transfers from my checking or savings account at the financial institution indicated above for the purpose of making the contractual mortgage payment. I authorize the amount of each transfer to include my regularly scheduled payment including principal, interest and escrow items; reimbursement of corporate advances; optional insurance as applicable; and the costs of any services I request.

I HEREBY AGREE TO THE TERMS AND CONDITIONS AS NOTED ON THIS FORM.

I understand that, in accordance with the terms of my Mortgage Note and/or adjustments in my escrow for taxes and insurance, my scheduled contractual payment may change from time to time as set forth in the mortgage documents. You are hereby authorized to change the amount of the charge to my checking or savings account, provided, however, that you notify me of the new payment amount at least 10 days prior to the charge to my checking or savings account. I agree that the payment change notice provided to me under the Adjustable Rate Mortgage Provisions of the Truth-in-Lending Act and/or escrow analysis form shall constitute notice of payment change as required by the Electronic Funds Transfer Act and Federal Reserve Board Regulation E.

Borrower's Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Borrower's Signature \_\_\_\_\_ Date \_\_\_\_\_

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